



Call for Local language teacher

Job Title: Albanian/Serbian Language Teacher

Positions: Two (2) - a teacher per language course

Institution: Qendra për Transferim të Dijes dhe Inovacion (QTDI)

Knowledge Transfer and Innovation Centre QTDI is seeking dedicated and experienced Albanian and Serbian language teachers to join our team. These two positions are part of an initiative supported by the European Union Rule of Law Mission in Kosovo (EULEX). The project aims to strengthen the linguistic capacities of the Kosovo Police, Kosovo Correctional Service, and Kosovo Probation Service through specialized language courses, thereby improving communication with the local population in northern Kosovo.

Main tasks & responsibilities

- Organizing, preparing, and delivering classes for prospective language course candidates;
- Developing and preparing homework and teaching materials;
- Encouraging and supporting active participation to ensure candidates fully benefit from the language course;
- Completing basic administrative tasks, including reporting on class attendance and progress;
- Creating an enthusiastic, engaging, and supportive classroom environment.
- Conducting end of course evaluations for each candidate to assess learning outcomes and measure the benefits gained from the language course.

Requirements and skills

- Bachelor or Master degree preferably in Albanian, Serbian, or another relevant language or linguistics related field;
- Proven experience in teaching Albanian and/or Serbian language courses, preferably to adult learners or institutional staff;
- Demonstrated knowledge of course design and interactive, learner centred teaching methodologies;
- Strong communication and interpersonal skills, with the ability to engage and motivate learners;
- Ability to adapt teaching materials to different proficiency levels and learning needs;
- Good organizational and time management skills, including the ability to meet reporting and administrative requirements;
- Prior experience working with public institutions or international organizations would be considered an asset.

Duration: Three-month engagement period.

Documents to submit:

- Letter of expression of interest (signed);
- Diplomas;
- Evidence for work experience (in teaching and professional);
- CV (biography);
- Birth certificate;
- Copy of ID card;
- Criminal certificate (proof that you are not under investigation);
- Additional documentation according to the evaluation of the candidate for the relevant position.

Deadline and method of application: The call for application remains open from **23.01.2026** to **31.01.2026** at **16:00**, which is considered as the last day of closing the call.

Application process: The application for the above position is made in electronic form at the address: ibcm_vacancy@ibcmitrovica.eu In the subject field, please enter the title of the position you are applying for.

Applications submitted after the deadline are not accepted and incomplete applications are rejected. Only shortlisted candidates will be contacted.