



Schweizerische Eidgenossenschaft
Confédération suisse
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Swiss Agency for Development
and Cooperation SDC



Qendra për Transferim të Dijes dhe Inovacion (QTDI)
Knowledge Transfer and Innovation Centre (KTIC)



**LANDSCAPE FIRE
MANAGEMENT**
IN THE WESTERN BALKANS
www.lfmwb.net

Purchase of Goods: Equipment under Landscape Fire Management in the Western Balkans

REQUEST FOR PROPOSALS

Purchase of Goods: Equipment under LFMWB Project

Mitrovica, 27 November 2025

Dear Sir/Madame,

- Qendra për Transferim të Dijes dhe Inovacion (QTDI)** – hereinafter: Contracting Authority, Str. Bislím Bajgora 120, 40000 Mitrovica, with a Business registration no: 5200419-5 and Fiscal no: 601934442, represented by Mr. Damir Gashi, Executive Director, registered as an independent non-for-profit foundation in March 2018 with financial support of the Landscape Fire Management in the Western Balkans (LFMWB) project, allocates a portion of the funds for the equipment purchase to eligible payments under the contract for which this Request for Proposals is being issued.
- QTDI** invites offers to supply the following service: **Purchase of Goods: Equipment under Landscape Fire Management in the Western Balkans Project, financed by the Swiss Agency for Development and Cooperation – SDC and coordinated by Farmahem from Skopje, North Macedonia, with backstopping support from Helvetas Swiss Intercooperation from Switzerland.**
- Minimum/Eligibility Requirements**
 - Offer should be submitted in English language only;
 - Offer should provide full address and contact details of the bidder;
 - Offer should provide bank account details of the bidder;
 - Offer should have a number and must be dated;
 - Offer should be stamped and signed by company director (or authorized person);
 - Business Registration Certificate (copy) must be enclosed; and
 - Fiscal number Certificate (copy) must be enclosed, if company possesses one.
 - A proof from ATK proving that the company has no outstanding

Goods/Services to be supplied

- **Two (2) Unmanned Aerial Vehicle (UAV) - drones**
 - 1. Unmanned Aerial Vehicle (UAV) – A drone for civilian use with the following specifications:**
 - Dual-camera setup: 20 MP wide-angle (4/3 CMOS Hasselblad) + 12 MP telephoto, 28× hybrid zoom or nearest configuration
 - 3-axis gimbal
 - Remote Controller included
 - Flight time: up to 46 min
 - 360° obstacle sensing

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- ProRes 422 HQ + 10-bit D-Log or nearest configuration
- 1080p60 live view
- Built-in up to 512MB or 1 TB SSD card
- 2. **Unmanned Aerial Vehicle (UAV) – A drone for civilian use - with the following specifications:**
 - Up to 4K100 video & 48 MP raw stills or nearest configuration
 - Omnidirectional obstacle avoidance
 - Lightweight (up to ~249 g) or nearest weight
 - Remote controller included
 - Flight time: up to 34 min
 - Rotating gimbal (vertical shooting)
 - ~20 km range or nearest
 - FocusTrack subject tracking

4. Technical offer

The Technical offer should be submitted in accordance with the template provided in Annex 1 below.

5. Financial Offer

The financial offer should be submitted in accordance with the template provided in Annex 2 below.

All prices specified in the tender shall be stated in local currency EUR, **exclusive VAT** (based on Article 33, point 3, sub-point 3.1 of Kosovo Law No. 05/L-037), The template must be filled out and completed based on the instructions for each lot (if more than one) that each vendor is planning on applying for.

6. Award criteria

The bids will be evaluated by the QTDI committee, which will submit a recommendation to the director. The contract will be awarded to the company whose tender has been determined to be substantially responsive and has the most favorable offer, provided that the tenderer is qualified to perform the contract satisfactorily.

The most favourable offer will be determined based on the following point system:

- Technical proposal – specifications aligned (50%)
- The lowest price / best value for money (30%)
- Delivery time (10%)
- Warranty (10%)

IMPORTANT NOTE: As a separate part of the evaluation, a technical assessment will be performed by checking the Technical Specifications Compliance (Annex I).



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7. Submission and deadline

The offer should be submitted electronically, zipped, and password-encrypted to the following email address: info_qtdi@ibcmirovica.eu, not later than Friday, 19 December 2025, at 16.00h, or to be handed over in person, in a sealed envelope, to the following address: QTDI/IBCM, Riverside campus, Bislim Bajgora 120, 40000 Mitrovica.

In case additional clarifications are needed, the questions may be sent to the same email address listed above, no later than Wednesday, 10 December 2025, at 17:00.

8. Grounds for disqualification

A company may be excluded from the evaluation and the award of a contract in the following cases:

1. is bankrupt or is being wound up, whose affairs are being administered by the court, who has entered into an arrangement with creditors, who has suspended business activities, or who is subject to an injunction against running a business by the court;
2. is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court, or for an arrangement with creditors or of any other similar proceedings;
3. has been convicted of an offence concerning its professional conduct by a court;
4. has been found guilty of grave professional misconduct;
5. has not fulfilled obligations relating to payments of taxes or social security contributions.

9. Evaluation of the offers

The offer evaluation session will be held on Monday, 22 December 2025, at 14:00h by an evaluation Committee that will choose the most favourable offer, based on the criteria provided in Article 6. Participating vendors will be informed in due time.

10. Tender procedure

The procurement procedure (s) will follow the rules and regulations as set out in the LFMWB Procurement procedures.



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TECHNICAL SPECIFICATIONS

Hardware			
Nr.	Item type	Amounts	Technical specifications

IMPORTANT NOTE: Tenderers are required to send their offers **meeting the minimum technical specifications** prescribed in the table above. A **technical assessment**, as a separate part of the evaluation, will be performed by checking the Technical Specifications Compliance.



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ANNEX 2

FINANCIAL OFFER

OFFER NO: _____

LOT NO: _____

Nr.	Item	Warranty duration	Amount	Total Value (EUR)	Total Value (CHF)
1					
2					
3					
4					
5					
6					
7					
			Delivery Time Calendar days:		
			VAT	0.00	
			TOTAL		

NOTE: Bidders are obliged to use Annex 2 financial offer format containing all these elements: offer number, date, sign/stamp, delivery time in calendar days, warranty and price exclusive VAT. You can use a separate MS Word document for Annex 1 and Annex 2 for submission.